# F.H. COLLINS SCHOOL COUNCIL Regular Meeting

**February 4, 2015 – 6:30 p.m.**

**F.H. Collins School, Fine Dining Room MINUTES**

***Present:***

***Chair***:Sandra Henderson

***Members:*** Jessie Dawson, Janet Clarke, Sohail Magsi, Robin Smarch, Tara Goodwin-Chief, Erik Hoenisch, Roxanne Vallevand, Tracy McPhee

***Absent:*** Muhammad Javed, Amin Abdulla

***Guests:*** Bob Walker, Department of Education, School Liaison

 Porter Creek School Council Members:

* Kerry Scholz, Chair
* Leona Kains
* Bruce Underhill
* Cathy Deacon

***Administration:*** Darren Hays, Bruce Thompson, Christine Klaassen-St. Pierre, Mike Toews

 Secretary-Treasurer: Lue Forsythe

## Call to Order

The meeting was called to order at 6:35 p.m.

## Agenda

**Moved by Roxanne, seconded by Tara,** that the Agenda be accepted as circulated.

 **Carried.**

## Minutes

## Moved by Tara, seconded by Janet, that the minutes of the January 14, 2015 Regular Council Meeting be adopted as presented,

 **Carried.**

##

## Principal’s report

## Members read and accepted Darren’s monthly report (copy attached). He noted 3 staff have upgraded their Violence Threat Risk Assessment (VTRA) so the school now has 8 staff certified in this process at levels one or two. Bonita Parkkari and Glenna Tetlichi are now trained in Restorative Community Conferencing.

## Safe & Caring Schools Presentation

## Darren walked Council through a power point presentation indicating F.H. Collins School’s policy is a commitment to create a respectful, safe and nurturing educational environment for everyone. The Policy, Standards & Procedures, Student Expectations as far as dress code, cell phones etc. were explained. Christine Klaassen-St. Pierre provided additional information.

## Supports for Students and Parents, Staff Training and Interventions were all addressed. The tools used by staff are for restorative measures in ensuring the safety of the school community.

## The presentation was followed by a question and answer session.

## Jessie described a “Lateral Violence” course Kwanlin Dun had provided to the Chief,

## Staff, Elders, youth and the community. She felt it would be of benefit to everyone.

1. **Treasurer’s Report**

## Council’s current bank balance is $ 12,617.51.

##

## Committee Reports

## Education Reserve Planning Committee

## Erik reported the next meeting will be held February 10th, at which time the Committee will be updated regarding the old gym.

## Busing Committee

## The minutes of the meeting have been circulated to Council members.

## Old Business

 Department of Education Committees

No new information is available as to what committees will be active, the range and scope of these committees and how the members will be selected. When the Committees are decided on, the Committee Chair will organize them as they wish.

Bob Walker spoke to Council as to how the 2 members were selected for the Student Support Services Committee. Department Head, Tricia, and Bob Walker went through

the list of 7 applicants and chose the 2 they felt would be best suited to the Committee.

## Old Business Cont’d.

##  Staffing Allocation Advisory Committee

## Janet indicated she would be interested in serving on this committee.

## MOVED By Roxanne, seconded by Tracy, that Janet Clarke’s name be put forward as a proposed member of the Staffing Allocation Advisory Committee.

##  Carried.

## Maintenance of School Property

## Janet has contacted Superintendent Mike Woods to ask how best to proceed with a letter to Property Management, and will now prepare a draft letter.

1. **New Business**

Regarding a council package and training for newer council members, packages are available at Bob`s office and at also some training at the upcoming April AYSCBC Conference. Bob encouraged all school council members to have a basic knowledge of pertinent parts of the Department of Education Policy.

## Incoming Correspondence

## One suspension letter has been received.

## Next Meeting

## The next regular meeting of Council is at 6:30 p.m. Wednesday, March 4, 2015.

## Tara & Erik have advised they will be unable to attend.

## Adjournment

## The meeting adjourned at 8:05 p.m.

Sandra Henderson, Chair HH Lue Forsythe, Secretary-Treasurer